

POLICY AND RESOURCES COMMITTEE

VIRTUAL MEETING NOTICE AND AGENDA

For a virtual/remote meeting to be held on Monday, 14 June 2021 at 7.30 pm

Members of the Planning Committee:-

Councillors:

Sarah Nelmes (Chair)
Matthew Bedford
Stephen Cox
Stephen Giles-Medhurst
Alex Hayward
Paula Hiscocks
Chris Lloyd

Dominic Sokalski (Vice-Chair)
Reena Ranger
Andrew Scarth
Roger Seabourne
Phil Williams
Debbie Morris

*Joanne Wagstaffe, Chief Executive
Monday, 7 June 2021*

“The Local Authorities and Police and Crime Panels Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 made under the Coronavirus Act 2020 enable Council / Committee meetings to be held in a virtual format and enables remote attendance.

The meeting will start at 7.30pm and will be virtual / remote, in that they will be conducted at no specific location and all participants are at various locations, communicating via audio and online.

The Council welcomes contributions from Members of the public to its discussion on agenda items at Planning Committee meetings. Contributions will be limited to one person speaking for and one against each item for not more than three minutes. Please note that in the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will automatically be given the right to speak on the item at that next meeting of the Committee. Details of the procedure are provided below:

Members of the public wishing to speak will be entitled to register and identify which application(s) they wish to speak on from the published agenda for the remote meeting. Those who wish to register to speak must do so by notifying the Committee team by e-mail (CommitteeTeam@threerivers.gov.uk) 48 hours before the meeting. The first 2

people to register on any application (1 for and 1 against) will be sent a link so that they can join the meeting to exercise that right. This will also allow the Committee Team to prepare the speaker sheet in advance of the remote meeting to forward to the Chair of the meeting.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part 1 business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act and the laws of libel and defamation.

Please note that the meeting is being held virtually. The business of the meeting will be live streamed at –

The Planning Committee virtual meeting protocol can be viewed below:

1. APOLOGIES FOR ABSENCE

2. MINUTES

(Pages 7
- 16)

To confirm as a correct record the Minutes of the Policy and Resources Committee meeting held on 8 March 2021.

3. NOTICE OF OTHER BUSINESS

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

4. DECLARATIONS OF INTEREST

To receive any declarations of interest.

POLICY

5. SUB-COMMITTEES OF POLICY AND RESOURCES COMMITTEE

(Pages
17 - 20)

The report proposes that the Policy and Resources Committee re-establishes the following sub-committees for 2021/22: Local Plan, Constitution and Equalities.

The report proposes that the Covid-19 Response sub-committee is not re-established.

That the Members appointed to all the sub-committees have the following proportional membership: 9, 2 and 1.

6. ANIMAL WELFARE ENFORCEMENT POLICY AND ANIMAL WELFARE LICENSING POLICY

(Pages
21 - 64)

To agree the Animal Welfare Licensing Policy for Three Rivers.

To agree the Animal Welfare Enforcement Policy for Three Rivers.

7. THREE RIVERS DISTRICT COUNCIL - TREE STRATEGY 2022-2027 (Pages 65 - 98)

The purpose of this report is to summarise the content and implications of the draft Tree Strategy for the District, and recommend that the draft Strategy is released for a period public consultation (Appendix A – draft tree strategy).

8. SHAREHOLDER AND COMMERCIAL VENTURES SCRUTINY PANEL (Pages 99 - 110)

The Peer review which was undertaken in March 2019 identified two actions relating to managing the Councils growing commercial ambitions. There are listed below:

- Review governance and financial oversight in light of a growing commercial agenda
- Create a commercial strategy, directed through a member led commercial board and shareholder function

As a result the Council has reviewed its governance arrangements for managing the commercial activities of the Council and is proposing to establish a Shareholder and Commercial Venture Scrutiny Panel (the Panel).

The proposal is that the Panel is established to monitor the performance of, and take decisions on, the Council's existing and potential commercial ventures and other investments. This includes undertaking all functions of the Council as a shareholder under the Companies Act 2006 in relation to those companies or partnerships owned, or part owned, by the Council, except as otherwise specified.

The Panel will meet quarterly to consider performance information and take decisions regarding commercial ventures and investments, with scope to call additional meetings on as required to deal with emerging business.

This report sets out the proposed Terms of Reference for the Panel (Appendix 1).

9. SERVICE RESTORATION REPORT - JUNE 2021 (Pages 111 - 130)

This report sets out a summary of the current position of Council services at the time of writing and the plans for restoring services that are currently not operating or only part operating due to Covid restrictions.

Heads of Service and Service Managers have provided updates relating to their service area detailed in this report.

At time of writing Step 4 of the Government Roadmap is still expected to come into effect on 21 June. Any changes to the Council's services restoration as a result of changes to the Government Roadmap will be set out in a verbal update at Committee.

RESOURCES

10. EXEMPTION FROM PROCUREMENT PROCEDURE RULES - INCOME (Pages

MANAGEMENT

131 -
132)

To advise Members that an exemption to the Procurement process was approved by the Chief Executive under the Exceptional Circumstances exemption as permitted by the Council's Constitution.

11. EXEMPTION FROM PROCUREMENT PROCEDURE RULES - DUMPER TRUCK FOR WOODCOCK HILL CEMETERY

(Pages
133 -
134)

To advise Members that an exemption to the Procurement process was approved by the Director of Community and Environmental Services under the Exceptional Circumstances exemption as permitted by the Council's Constitution.

12. SUMMARY OF THE FINANCIAL OUTTURN FOR 2020/21

(Pages
135 -
156)

This report shows the outturn position for the financial year ending on 31 March 2021 for both revenue and capital and makes the following recommendations:-

- to carry forward to 2021/22 certain unspent revenue budgets and;
- to rephrase those capital budgets that require completion in 2021/22

A key feature of reporting the outturn for the financial year is to compare it against the latest agreed budget which provides an indication of the accuracy and robustness of financial control and the achievement of the strategic objective to manage resources to deliver the Council's strategic priorities and service needs.

13. WORK PROGRAMME

(Pages
157 -
162)

To receive the Committee's work programme.

14. OTHER BUSINESS - if approved under item 3 above

15. EXCLUSION OF PRESS AND PUBLIC

If the Committee wishes to consider the remaining item in private, it will be appropriate for a resolution to be passed in the following terms:-

"that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph X of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information."

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

16. PATHWAY FOR CARE

To receive a report

1. OTHER BUSINESS - IF APPROVED UNDER ITEM 3 ABOVE

To receive any declarations of interest.

General Enquiries: Please contact the Committee Team at
committeeteam@threerivers.gov.uk